



Volunteer Application Form

Please return completed form to Prevail Inc

Attn: Beth Dunlop
1100 S. 9th Street, Suite 100
Noblesville, IN 46060
bdunlop@prevailinc.com

PLEASE PRINT IN INK.

NAME:

Last

First

Middle

THIS INFORMATION IS CONFIDENTIAL

MAILING ADDRESS:

Street

Apt/Unit or PO Box

City

State

Zip Code

PHONE NUMBER: ()

E-MAIL ADDRESS:

What is the best way to contact you:

Phone

Email

BIRTH DATE:

Month

Day

Year

BACKGROUND CHECK: A background check is required to volunteer at Prevail.

LANGUAGE PROFICIENCY: language skills, other than English, you have and your level of proficiency (speak, read, write, etc.).

Language:

Level of Proficiency:

LEVEL OF EDUCATION: Please list your highest level of education, certifications, licenses or special training.

CURRENT EMPLOYMENT			
CURRENT EMPLOYER		Job Title	DATES OF EMPLOYMENT
Address(Street, City, State, Zip Code)			From: Mo Yr /
Supervisor Name:	Title:	Phone:	To: Mo Yr /
Duties			

VOLUNTEER EXPERIENCE	
Name	Business/Occupation
Address (Street, City, State, Zip Code)	Phone
Duties	

VOLUNTEER EXPERIENCE	
Name	Business/Occupation
Address (Street, City, State, Zip Code)	Phone
Duties	

REFERENCES: List three persons who are not related to you and who have definite knowledge of your business or professional qualifications for the volunteer position for which you are applying.		
Name	Business/Occupation	Relationship
Address (Street, City, State, Zip Code)		Phone
Name	Business/Occupation	Relationship
Address (Street, City, State, Zip Code)		Phone
Name	Business/Occupation	Relationship
Address (Street, City, State, Zip Code)		Phone

Areas of Service (please check all that are of interest):

Direct Service:

Weekly Support Group Co-Facilitator

- Requires a commitment to work towards a knowledge of the group curriculum and a willingness to lead group independently if necessary
- Requires training in Trauma Informed Care and face-to-face meetings with facilitating advocate
- 1 evening per week and a 1 year commitment

Weekly Support Group Assistant

- Provides logistical and practical support to advocate and co-facilitator
- 1 evening per week and a 1 year commitment

Support Group Graduation Coordinator

- Works in concert with support group facilitators to plan and implement graduation events. Including preparing/serving meals, decorating, set-up and clean-up.
- Time requirement is approximately one week every 3 months with the graduation event requiring 4-5 hours on site.

Police Report Program Assistant

- Identifies crime victims who may otherwise have no knowledge of Prevail's services and the help available to them.
- Responsible for accurate data input of criminal charges and/or police reports.
- Prints outreach letters and makes calls with referral to services when deemed appropriate.
- Requires attention to detail, competence in basic technology/data base usage, ability to discern client needs, and an understanding of Prevail's services.
- Time requirement is 2 or more hours per week and an extensive training period.

Administrative Service:

Community Events Representative

- Works independently, covering community information events representing Prevail.
- Comfortable talking about Prevail's mission, services and commitment to victims.
- Typically fairs are held on week nights, but could occasionally be held on weekend mornings or afternoons.

General Administrative Support

- One or more of the following: Covering the front desk (including door and phone), confirmation calls, filing, assembling information packets, replenishing intake/protective order paperwork, other tasks as needed.

Availability

Daytime
M T W T H F

Evening
M T W T H

of Hours Available: _____
per / Week / Month

Date Available to Start?

Note: Other volunteer opportunities emerge regularly. The volunteer coordinator will inform you of additional openings at the time of your first interview.

Describe why you want to volunteer at Prevail:

Describe your skills and experience that would benefit Prevail:

Describe your knowledge and understanding of domestic violence, sexual assault, child abuse or elder abuse:

Please include any additional information, views, or comments:

Pre-Interview Information

- | | | | |
|----|--|---|---|
| 1. | Have you used illegal drugs in the last three (3) years? | Y | N |
| 2. | Have you been arrested for any crime in the last 10 years? | Y | N |
| 3. | Have you been involved in any illegal activity that would disqualify you as a volunteer? | Y | N |
| 4. | Are you able to make a one (1) year commitment to PREVAIL as a volunteer? | Y | N |

If you answered (Y) yes to Questions 1, 2 or 3 please explain.

CERTIFICATION: I certify that all statements, information and documents provided with this application are true, complete and correct to the best of my knowledge and are made in good faith. I understand that omissions, misleading, false or untrue information, or any attempt at fraud or deceit in any manner connected with this application and subsequent testing may result in my NOT being considered for a volunteer position with Prevail.

Signature

Date